

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 91  
MAY 11, 2016 – WORK SESSION**

**Human Services  
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, May 11, 2016, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**        **Richard M. Hannold, Chair**    **Staff: Pam Dill**  
   **Jill Johnson, Member**  
   **Helen Price Johnson, Member – via teleconference**

**Staff Present:** Lynda Richards, Charlene Ray

**Others Present:** Jose Briones, Jail Administrator

Record @ 00:05

**Subject/Description:** Mental Health Counselor position in the Jail

**Attachment:** none

**Information:** Callan Barrett left the position on April 17, 2016. The position has been advertised as a .65 FTE. To date no applications have been received.

Jose Briones and Charlene Ray are requesting moving the position into full time and sharing the hours between the jail and Human Services. Chemical Dependency Professional (CDP) Certification preferred.

The Board agreed to fund the position full time through 2017 using Current Expense with the expectation that a different funding stream will be found after December of 2017.

**Follow up:** Okay with Board to move forward to Human Resources.

**Sheriff  
Summary Minutes**

Work Session was held between the County Commissioners and the Sheriff on Wednesday, May 11, 2016 at 9:22 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** **Richard M. Hannold, Chair**                                **Staff: Pam Dill**  
   **Jill Johnson, Member**  
   **Helen Price Johnson, Member –Excused**

**Staff Present:** Monica Felici

**Others Present:** Elaine Marlow, Budget Director

Record @ 20:05

**Subject/Description:** Sale or Disposal of County Property

**Attachment:** resolution

**Action Requested:** Approval of the sale or disposal of six (6) County Vehicles.

**Follow-up:** Okay with Board to move resolution forward to a Tuesday agenda.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 92  
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**Juvenile/Superior Court  
Summary Minutes**

Work Session was held between the County Commissioners and Superior Court on Wednesday, May 11, 2016, at 9:25 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**      **Richard M. Hannold, Chair**                      **Staff: Pam Dill**  
   **Jill Johnson, Member**  
   **Helen Price Johnson, Member - Excused**

**Staff Present:**    **Megan Frazier, Assistant Court Administrator**

**Others Present:** **Elaine Marlow, Budget Director**

Record @ 22:54

**Subject/Description: Waiver of Competitive Solicitation for Procurement of Courtroom Recording Device "For the Record"**

**Attachment:** Resolution, PO# 10303, quote

**Action Requested:** Approval of resolution waiving competitive solicitation and purchase of "For the Record" recording device and support/maintenance services; Efficiency, Inc.; Amount: \$6877.40.

**Follow up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description: Jury Management – RFP**

**Attachment:** none

**Discussion:** Pulled.

**Long Range Planning  
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, May 11, 2016 at 9:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:**    **Richard M. Hannold, Chair**                      **Staff: Pam Dill**  
   **Jill Johnson, Member**  
   **Helen Price Johnson, Member – Excused**

**Staff Present:**    **Keith Higman, Interim Director of Long Range Planning**

**Others Present:** **Elaine Marlow, Budget Director**

Record @ 25:28

**Subject/Description: Contract BHC Consultants, LLC – Professional Services Agreement: Island County Comprehensive Plan Update**

**Attachment:** Contract No. RM-PLAN-2016-166

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**Action Requested:** Approval of Professional Services Agreement between Island County and BHC Consultants, LLC for updates to the Freeland Subarea Plan and Development Regulations; Period of Performance: 4/14/16-12/31/16; Amount: not to exceed \$84,102.00.

**Follow up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description: Contract Environmental Sciences Associates (ESA) - Professional Services Agreement**

**Attachment:** draft contract

**Action Requested:** Approval of Professional Services Agreement between Island County and Environmental Sciences Associates (ESA) for Island County Critical Area update; Period of Performance: 4/1/16-12/31/16; Amount: \$93,951.00.

**Follow up:** Okay with Board to move forward to a Tuesday agenda.

**Information Technology  
Summary Minutes**

Work Session was held between the County Commissioners and Central Services on Wednesday, May 11, 2016, at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair

**Staff:** Pam Dill

Jill Johnson, Member

Helen Price Johnson, Member - Excused

**Staff Present:** Jenean Boggs

Record @ 36:44

**Subject/Description: CDWG LLC Purchase of End of Life Sonicwall Firewall unit**

**Attachment:** PO #10466

**Action Requested:** Approval of 1 ea Sonicwall NSA 5600 & Components; CDW Government LLC; Amount: \$22,330.94 (including WSST).

**Follow up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description: CDWG LLC Replacement of End of Life Tape Loader for Backups**

**Attachment:** PO # 10465

**Action Requested:** Pulled.

**Follow up:**

**Public Works  
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, May 11, 2016, at 9:53 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard M. Hannold, Chair

**Staff:** Pam Dill

Jill Johnson, Member

Helen Price Johnson, Member – Excused

**Staff Present:** Bill Oakes, Director

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**Others Present:** Elaine Marlow, Budget Director

Record @ 40:47

**Roads**

**Subject/Description:** Bid Award

**Attachment:** Bid Award Recommendation/Bid Comparison

**Action Requested:** Bid Award - 2016 Hot Mix Asphalt; May/2016- May/2017; Split award to Krieg Construction; Lakeside Industries; Granite Construction.

**Follow up:** Okay with Board to move forward to a Tuesday agenda.

**Subject/Description:** SW Parks and Recreation

**Attachment:** draft letter

**Action Requested:** Letter of support from the Board for South Whidbey Parks Districts grant proposal to create a new campground.

**Follow up:** *Commissioner Johnson moved to authorize the Chair to sign the letter of support for the RCO grant for a new campground being proposed by the South Whidbey Parks District. The motion was seconded by Commissioner Hannold and carried unanimously.*

**WSU / Extension Services  
Summary Minutes**

Work Session was held between the County Commissioners and WSU/Extension on Wednesday, May 11, 2016, at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Richard Hannold, Chair  
Jill Johnson, Member  
Helen Price Johnson, Member

**Staff:** Pam Dill

**Staff Present:** Tim Lawrence, Director

**Others Present:** Michael Wallace, Regional 4H Faculty member, Cathi Mann-Fisher, Interim 4H Coordinator

Record @ 50:04

**Subject/Description:** Island County 4H

**Attachment:** none

**Information:** Tim Lawrence introduced the Regional 4H Faculty Advisor, Michael Wallace and Interim 4H Coordinator, Cathi Mann-Fisher. Michael Wallace briefed the Board on his plans for 4H in Island County.

**Add-on**

**Subject/Description:** Master Gardner Week

**Attachment:** yes

**Action Requested:** Resolution proclaiming the Week of May 23-29, 2016 Master Gardener Volunteer Week in Island County.

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**Follow up:** Okay with Board to move forward to a Tuesday agenda.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Richard M. Hannold, Member

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Jill Johnson, Member

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Helen Price Johnson, Member

ATTEST:

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Debbie Thompson, Clerk of the Board